

CHAPTER 7
ADDRESSING ORDINANCE

Section 7.010 TITLE This ordinance shall be known as the Douglas County Addressing Ordinance.

Section 7.020 PURPOSE. The purpose of this ordinance is to establish an address system for buildings in Douglas County to designate their precise location, so that the response time of fire, life saving and safety vehicles will be minimized in emergency situations; mail delivery will be easier and therefore expedited; and greater public convenience will be provided.

Section 7.030 EXCEPTIONS. This ordinance shall not apply inside an incorporated city.

Section 7.040 DEFINITIONS.

(a) Building A structure designed for human occupancy, such as a residence or place of business, or other structures as determined by the Planning Director, except accessory and agricultural structures.

(b) Baseline Lines running north and south, and east and west from the centroid

1. The north-south baseline shall be Old Highway 99 and where that highway no longer exists because of replacement by Interstate 5, then in such portions replaced, the north-south baseline shall be Interstate 5.

2. The east-west baseline shall be Diamond Lake Highway, which is County Road number 4 and State Highway number 138, and its westerly prolongation to the South Umpqua; thence westerly along the river to a point of intersection with the Conn-Ford County Road number 167, thence westerly along County Road number 167 to its intersection with County Road number 13, thence westerly along County Road number 13 to its intersection with County Road number 51; thence westerly along County Road number 51 to its intersection with Doerner County road number 90 to the terminus; thence west to the Douglas County boundary line.

(c) Centroid The point at which the north-south and east-west baselines intersect.

(d) Driveway A private way that provides vehicular access from a street or lane to less than 4 buildings.

(e) Lane A private way that provides vehicular access to 4 or more buildings.

- (f) Street A public way used for vehicular traffic.
1. Major Street A street of considerable continuity which is primarily a traffic artery for transportation along large areas or which carries a heavy volume of traffic.
 2. Dead End Street or Cul-de-sac A street with only one outlet.

Section 7.050 DUPLICATION OF NAMES The name of any street or lane shall not duplicate or be so similar as to be confused with the name of any other street or lane within the county. The creation of a name for any street or lane, not part of a platted subdivision or major partition shall be approved by and recorded with the Douglas County Planning Director.

Section 7.060 EXISTING NAMES. The Douglas County Planning Director may rename streets or lanes if the existing name duplicates or is similar to any other within the county.

Section 7.070 DESIGNATION OF STREETS. For the purpose of indicating the general direction of streets and indicating other physical factors, the designation following the name of such streets shall be as follows:

- (a) Streets running generally north and south shall be designated as streets.
- (b) Streets running generally east and west shall be designated as avenues.
- (c) Lanes shall be designated as lanes. Driveways will not be named or designated.
- (d) All winding streets shall be designated as drives.
- (e) All dead end or cul-de-sac streets of less than 400 feet in length shall be designated as courts. If in excess of 400 feet, they shall be designated as streets.
- (f) All major streets shall be designated either as boulevard, road, highway, throughway or expressway.

Section 7.080 NUMBERING SYSTEM

- (a) All buildings shall be numbered in accordance with the following system of numbering which is hereby designated as the Douglas County Addressing System.
- (b) All numbering shall start from the baselines described in Section 4(b) with the lowest number of any one street or lane being those immediately adjacent to said baselines and with higher numbers being assigned in progression with even numbers on the left and odd num-

bers on the right as the distance from the respective baselines increases.

- (c) The numbering system shall be based on lineal footage of twenty numbers for every 100 feet of distance along a street or lane. From an intersection with the baseline numbers shall start at 100. For streets or lanes not intersecting a baseline, numbering shall begin at the end closest to the baseline, unless the Planning Director determines extension of the street or lane towards a baseline may occur in the future or he determines such numbering would be confusing, in which case he may assign numbers most appropriate to the situation.
- (d) A series of detailed addressing maps and vicinity maps of addressed areas will be prepared according to the Douglas County Addressing System by the Planning Department and updated when changes occur.

Section 7.090 PRIVATE STREETS OR ROADWAYS. Lanes without approved names shall be assigned a name by the Planning Director upon consultation with residents on such lane.

Section 7.100 MOBILE HOME PARKS. Mobile home parks shall have a numbering system and street identification system approved by the Planning Director. All numbering within such parks shall be conspicuously posted and in plain view from the roadway as near to the mobile home space as practicable.

Section 7.110 ESTABLISHING THE SYSTEM.

- (a) The Planning Director is hereby authorized to and given the duty of naming and renaming streets and lanes and establishing the numbering or renumbering of each building within the County in accordance with this ordinance. He likewise shall give notice to the occupants of all buildings receiving new numbers or addresses.
- (b) No street or lane or address shall be issued when a street, lane, building, or lot, parcel, or area or tract of land upon which the building is located or will be located, fails to comply with the "Subdivision Ordinance for Douglas County, Oregon," the Douglas County Zoning and Land Use Ordinance or the Douglas County Building Ordinance. This Section 11(b) shall not apply to streets, lanes or buildings in existence at the time this ordinance is adopted.

Section 7.120 DISPLAY OF NUMBERS.

- (a) All owners and occupants of all buildings are required within thirty (30) days after numbers have been as-

signed, to affix numbers assigned to such buildings in a conspicuous place on the portions thereof facing the street or private way on which the same are located. Such numbers shall be in plain view and conspicuous from the street or lane.

- (b) Provided, however, if the building is so situated that numbers cannot be placed in a conspicuous place in plain view from the street or lane, numbers shall be placed in a conspicuous place on the building and in view from the driveway servicing the building. In addition, numbers so assigned shall be displayed in a conspicuous place in plain view from the street or lane at its intersection with the driveway.
- (c) All address digits displayed shall have a minimum size of three inches high and shall be of a style easily legible.

Section 7.130 STREET SIGNING The Douglas County Department of Public Works shall prepare, place and maintain street signs, for public streets and signs at the intersection of private ways and streets.

Section 7.140 REVIEW OF DECISION OF THE PLANNING DIRECTOR

- (a) Any action taken by the Planning Director in the interpretation or administration of this Ordinance shall be subject to review by the Planning Commission.
- (b) The Planning Commission may amend, reverse, affirm, or take under advisement, the action of the Planning Director.
- (c) The Planning Commission may review the action of the Planning director upon its own motion or upon written request of any person adversely affected. For the purpose of this section a written request shall be filed with the Planning Department at least 30 days prior to the date of the Planning Commission meeting at which the review is sought.
- (d) Review of a decision of the Planning director is an administrative function of the Planning Commission.

Section 7.150 ENFORCEMENT. The governing body of Douglas County, or its designee, shall be empowered to enforce the provisions of this ordinance pursuant to ORS 203.065.