

CHAPTER 7  
ADDRESSING PROGRAM

SECTION 7.010 Title

This chapter shall be known as the Douglas County Addressing Program.

SECTION 7.020 Purpose

The purpose of this chapter is to establish an address system for buildings in Douglas County to designate their precise location so that the response time of fire, life saving and safety vehicles will be minimized in emergency situations; mail delivery will be easier and therefore expedited; and greater public convenience will be provided.

SECTION 7.030 Exceptions

This Chapter shall not apply inside an incorporated city.

SECTION 7.040 Definitions

The following definitions shall apply to the provisions of this chapter.

**BUILDING:** A structure designed for human occupancy, such as a residence or place of business, or other structures as determined by the Director, except accessory and agricultural structures.

**BASELINE:** Lines running north and south, and east and west from the centroid, specifically identified as follows:

1. The north-south baseline shall be Old Highway 99 and where that highway no longer exists because of replacement by Interstate 5, then in such portions replaced, the north-south baseline shall be Interstate 5.
2. The east-west baseline shall be Diamond Lake Highway, which is County Road Number 4 and State Highway Number 138, and its westerly prolongation to the South Umpqua River; thence westerly along the river to a point of intersection with the Conn-Ford County Road Number 167, thence westerly along County Road Number 167 to its intersection with County Road Number 13, thence westerly along County Road Number 13 to its intersection with County Road Number 51; thence westerly along County Road Number 51 to its intersection with Doerner County Road Number 90 to the terminus; thence west to the Douglas County boundary line.

CENTROID: The point at which the north-south and east-west baselines intersect.

DRIVEWAY: A private way that provides vehicular access from a street or lane to less than 4 buildings.

LANE: A private way that provides vehicular access to 4 or more buildings.

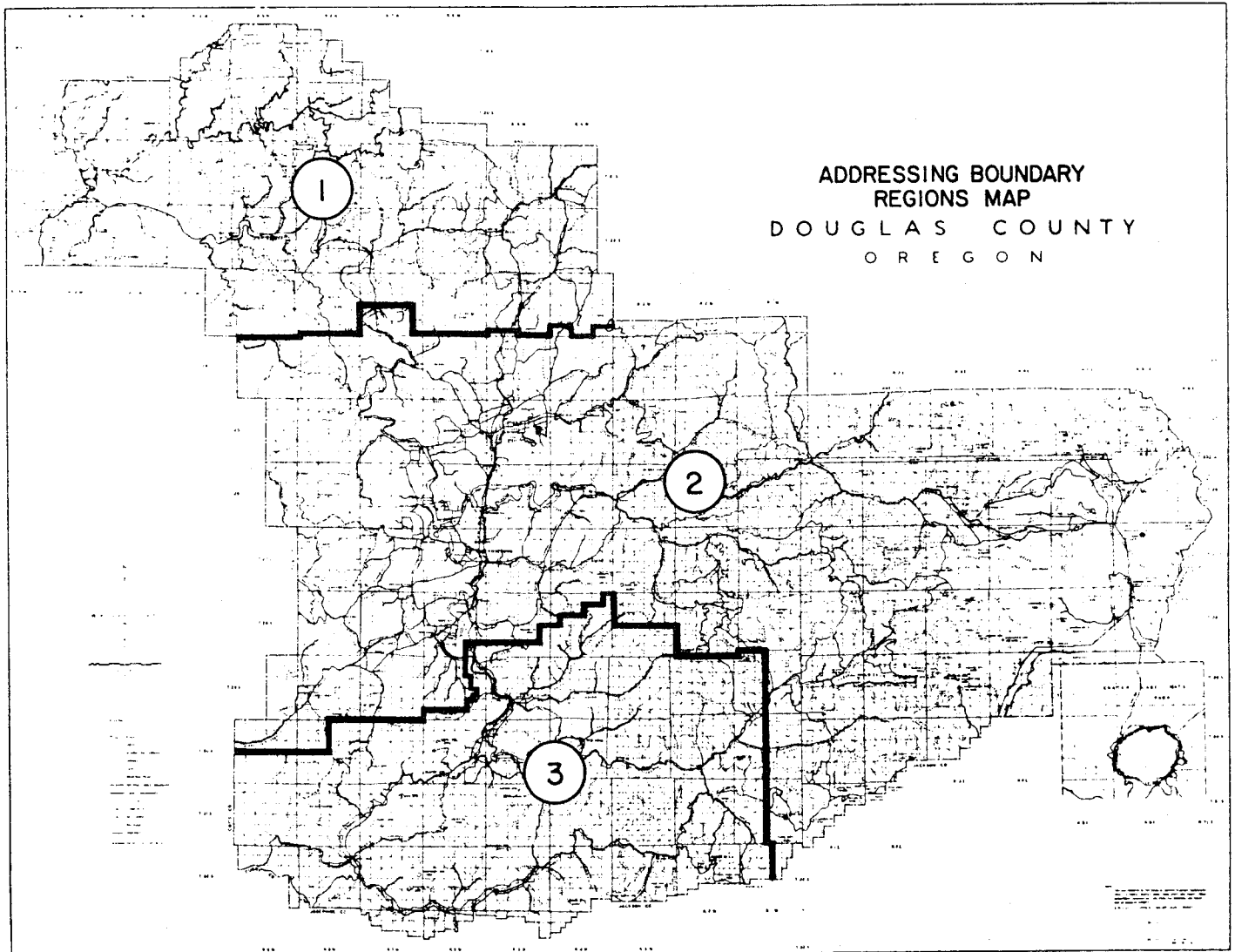
STREET: A public way used for vehicular traffic.

STREET, DEAD END OR CUL-DE-SAC: A street with only one outlet.

STREET, MAJOR: A street of considerable continuity which is primarily a traffic artery for transportation along large areas or which carries a heavy volume of traffic.

#### SECTION 7.050 Duplication of Names

The name of any street or lane shall not duplicate or be so similar as to be confused with the name of any other within the County. An exception may be made for duplications if those like named roadways have a significant community background establishing themselves as a landmark which are not located in the same addressing regions. The following designated areas shall be the addressing regions of Douglas County:



- Region (1) North County - Reedsport, Ash Valley,  
Scottsburg, Elkton,  
Drain, Yoncalla.
- Region (2) Central County - Oakland/Sutherlin,  
Roseburg/Winston,  
Glide, North Umpqua,  
Camas Valley, Diamond Lake,  
Prospect.
- Region (3) South County - Myrtle Creek, Days Creek,  
Canyonville, Riddle,  
Glendale, Azalea.

The creation of a name for any street or lane, shall be approved by and recorded with the Director.

### SECTION 7.060 Existing Names

The Director may rename streets or lanes if the existing name duplicates or is similar to any other within the County.

### SECTION 7.070 Designation of Streets

For the purpose of indicating the general direction of streets and indicating other physical factors, the designation following the name of such streets shall be as follows:

1. Streets running generally north and south shall be designated as streets.
2. Streets running generally east and west shall be designated as avenues.
3. Lanes shall be designated as lanes.
4. Driveways will not be named or designated.
5. All winding streets shall be designated as drives.
6. All dead end or cul-de-sac streets of less than 400 feet in length shall be designated as courts.
7. All dead end or cul-de-sac streets greater than 400 feet in length shall be designated as streets.
8. All major streets shall be designated either as boulevards, roads, highways, throughways or expressways.
9. All roadways, short in length, that leave and loop back to the same roadway may be designated as a loop.

### SECTION 7.080 Numbering System

1. All buildings shall be numbered in accordance with the following system of numbering which is hereby designated as the Douglas County Addressing System.
2. All numbering shall start from the baselines described in §7.040 with the lowest number of any one street or lane being those immediately adjacent to said baselines and with higher numbers being assigned in progression with even numbers on the left and odd numbers on the right as the distance from the respective baselines increases.
3. The numbering system shall be based on lineal footage of twenty numbers for every 100 feet of distance along a street or lane. From an intersection with the baseline, numbers shall start at 100. For streets or lanes not

intersecting a baseline, numbering shall begin at the end closest to the baseline, unless the Planning Director determines extension of the street or lane towards a baseline may occur in the future or he determines such numbering would be confusing, in which case he may assign numbers most appropriate to the situation.

4. A series of detailed addressing maps and vicinity maps of addressed areas will be prepared according to the Douglas County Addressing System by the Planning Department and updated when changes occur.
5. An exception to paragraph 3. is applied to U.S. Highway 101. The numbering system in use along this highway is based on the State Plane Northerly Coordinates. Address numbers will be between 73020 at the south County boundary and 82150 at the north boundary. As numbers progress, address numbers will be even on the left and odd on the right.

#### SECTION 7.090 Private Streets or Roadways

Lanes without approved names shall be assigned a name by the Director upon consultation with residents on such lane.

#### SECTION 7.100 Mobile Home Parks

Mobile home parks shall have a numbering system and street identification system approved by the Director. All numbering within such parks shall be conspicuously posted and in plain view from the roadway as near to the mobile home space as practicable.

#### SECTION 7.110 Establishing the System

1. The Director is hereby authorized to and given the duty of naming and renaming streets and lanes and establishing the numbering or renumbering of each building within the County in accordance with this ordinance. He likewise shall give notice to the occupants of all buildings receiving new numbers or addresses.
2. No street or lane name or address shall be issued when a street, lane, building, or lot, parcel, or area or tract of land upon which the building is located or will be located, fails to comply with the Douglas County Land Use and Development Ordinance or the Douglas County Building Ordinance. This Section shall not apply to streets, lanes or buildings in existence on July 12, 1978, the date addressing regulations were first adopted in Douglas County.

#### SECTION 7.120 Display of Numbers

1. Except as provided in 2 below, all owners and occupants of all buildings are required within thirty (30) days after numbers have been assigned, to affix numbers assigned to such buildings in a conspicuous place on the portions thereof facing the street or private way on which the same are located. Such numbers shall be in plain view and conspicuous from the street or lane.
2. If the building is so situated that numbers cannot be placed in a conspicuous place in plain view from the street or private way, numbers shall be placed in a conspicuous place on the building and in view from the driveway servicing the building. In addition, numbers so assigned shall be displayed in a conspicuous place in plain view from the street or lane at its intersection with the driveway.
3. All address digits displayed shall have a minimum size of three inches high and shall be of a style easily legible.

#### SECTION 7.130 Street Signing

The Douglas County Department of Public Works shall prepare, place and maintain street signs for public streets and at intersections of private ways and public streets.

#### SECTION 7.140 Review of Decision of the Director

1. Any action taken by the Director in the interpretation or administration of this chapter shall be subject to review by the Planning Commission.
2. The Commission may amend, reverse, affirm, or take under advisement, the action of the Director.
3. The Commission may review the action of the Director upon its own motion or upon written request of any person adversely affected. For the purpose of this section a written request shall be filed with the Planning Department at least 30 days prior to the date of the Planning Commission meeting at which the review is sought.
4. Review of a decision of the Director is an administrative function of the Commission and shall be accomplished pursuant to provisions of §2.060.4 of this ordinance.

SECTION 7.150 Enforcement

The governing body of Douglas County, or its designee, shall be empowered to enforce the provisions of this chapter pursuant to ORS 203.065.